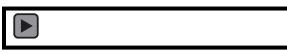
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## After You Listen

## **Excerpt 1 - Vocabulary**



1. Listen to Excerpt 1 again. In the chart below, identify the words and phrases you heard. Talk about what the words and phrases mean. Compare them with the meanings you had discussed in the *Before you listen* section.

achievable	concrete	measurable	recap
action plan	conduct	motivate	relevant
bonus	deadline	performance	
brief	document	review	specific
commitment	increment	potential	time frame
		probation	tool

2. Use a dictionary to look up the words and phrases you identified above. Write down their meanings. Some words may have more than one meaning. Be careful to select the meaning of the word as it is used in the listening.



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3. Write sentences using the words you wrote meanings for. Talk about your sentences.



