



Evaluate the Online Space

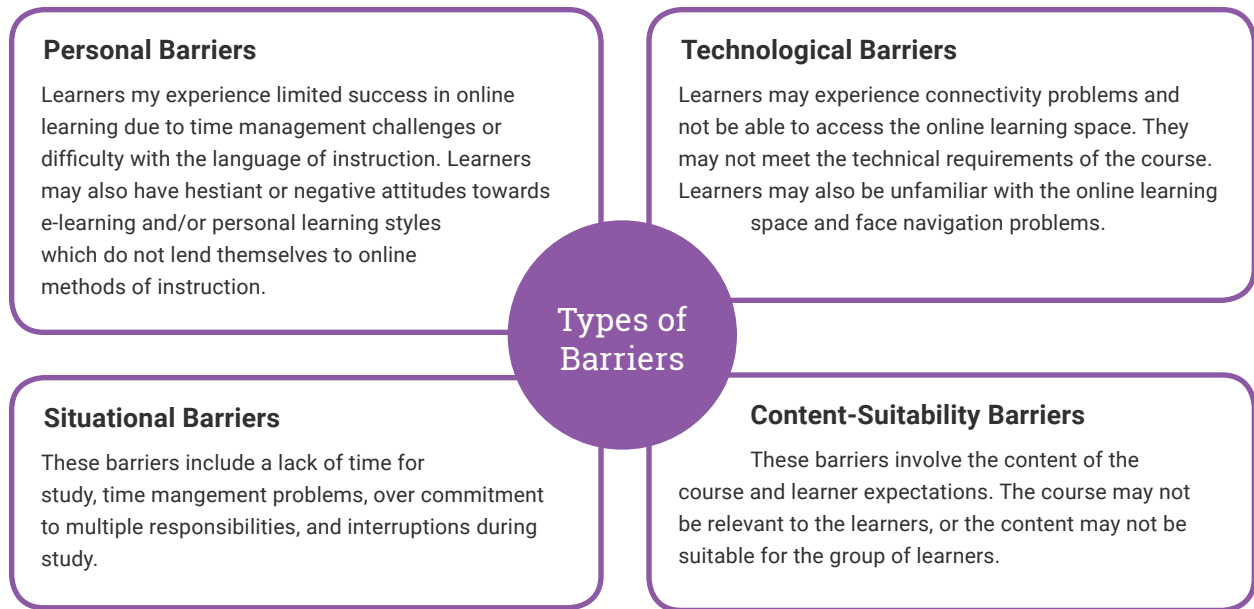
An important part of any online course or activity is taking time to evaluate and reflect on the educational process. Evaluation of a course or activity is context-specific because it depends on alignment with learning goals and outcomes, the nature of the online space, and the language skill levels of your learners, among many other variables.

This evaluation provides some reflection questions about the online space to consider at the end of a course or activity. These reflections can help focus your thinking and help plan for the next time you will set up and maintain an online space for language learning. Consider the

questions on the next page that relate to you and your context. Discuss them with your colleagues and anyone else who was involved in the delivery of your course or activity.

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SET UP SPACE

1. What personal barriers to learning did you experience or observe in the online space?
2. What technical barriers to learning did you experience or observe in the online space?
3. What situational barriers to learning did you experience or observe in the online space?
4. What content-suitability barriers to learning did you experience or observe in the online space?
5. Did you change or consider changing anything about the course layout?
6. Did your learners experience any difficulties finding anything in the course space?
7. Did your learners experience any language confusion in the course navigation and interface?
8. Did you notice a need for any additional support documents?
9. Which support documents were the most accessed by learners?
10. Are any of the support materials outdated? Do they require any supplemental information?



MAINTAIN SPACE

1. Did you check in with any learners who you thought might be struggling? If yes, what made you decide to contact them?
2. Did you notice or observe any barriers to learning that you had not encountered before? Could they be prevented in the future?
3. What did you do to improve your digital literacy during this course or activity?
4. Were you able to get a sense of your learners' digital literacy skills? Which methods gave you the best insights about their digital literacy?
5. Were there any instances where digital literacy problems and language confusion overlapped?
6. Did you notice your learners develop any specific learning habits (language or otherwise) during the course or activity?
7. Did any feedback from learners result in you making immediate changes to the course space?
8. Were you able to adapt any feedback from learners into authentic language learning experiences? Did these experiences supplement the existing content or fill a gap in the content that needs addressing?
9. At any time did you point a learner to an existing support resource?
10. On average, how quickly did you respond to learner emails? Discussion forum posts? Instant messages? Voice messages?

NEXT STEPS

Based on your reflections, take some time to plan your immediate revisions for the course or activity you are evaluating. Take some time to plan your long-term revisions for the course activity. As well, take time to plan any revisions that do not fit into your plans at this time but are worthwhile to record and keep in mind for a later date.

